



SMB FINANCE PLC

Address: No.282/1, CBS Building, Galle Road, Colombo 3.
Phone: 0114222888
Company Registration No: PQ 91

FINANCE LEASE APPLICATION FORM (CORPORATE)

Please Use Block Capitals Only

Branch

Date

Relationship with the SMB Finance PLC (SMBF)

Existing customer with borrowings

Existing customer without borrowings

New Customer

Existing Guarantor

For Office Use Only

Lease Reference No:

CIF No:

Lease Type

New Lease Re-finance Lease top-up

Company name _____ applies for accommodation through a finance lease facility for a sum of rupees,

Rs.

repayable in 12/ 24/ 36/ 48/ 60/ 72/ 84 months

Expected mode of transaction: _____

Company Details

Name of the Company: _____

Business Address: _____

Correspondence Address (If different from above): _____

BR No: Business Registration Date:

Nature of the Business: _____

Other Income Source (if any): _____

Contact Details:

Telephone	
Fax	
Mobile	
E-mail	
Contact Person	Name & Phone Number

Type of Business:

Sole Proprietorship

Partnership

Limited Liability Company

Other

If Other, please specify _____

Particulars of Shareholders/Directors/Partners/ Sole Proprietor:

Full Name	NIC No	Phone No (Land Line & Mobile)	Age	Share (%)
Designation	Civil Status	Residence Address		

Does any of the parties had any judgments, with or legal proceedings against them? Yes No

If Yes, please specify _____

Does any of the parties are politically exposed? Yes No

If Yes, please specify _____

Tax file No: _____

Past 3 Months Actual Sales & Purchase Figures:

Month	Purchase	Sale

Net profit for the current year: _____

Average monthly profit: _____

Net value retain from profits: _____

If a Limited Liability Company, last day of filing the annual returns:

Name of the Auditor: _____

Other connected business interests(if any),

Business Name: _____

BR No: _____

Expenses of Directors/ Partners/ Proprietor

Household Expenses	
Personal Expenses	
Rent	
Insurance Premiums	
Other Expenses	
Total	

Asset Details

Type of Asset: Vehicle Equipment Machinery
 Condition: Brand New Reconditioned Used

	Make, Model & YOM	Cost of the Vehicle/ Equipment/ Machinery	Supplier/ Manufacturer	Lease Amount
1.				
2.				
3.				

Purpose of the asset: Personal Use Business Use Hiring/Rent

Address where the leased asset would be located: _____ (Address) _____

Ownership of the premises: _____

Existing Banking & Financial Facilities

Name of the Institution and Branch	Facility Type	Amount Granted	Monthly Installment/ Rental	Current Outstanding	Security Provided

Bank Account Details

Bank Name	Branch	Account No	Account Type
Account Since			

Other Asset Details Owned by Company/ Directors/ Partners/ Proprietor

Name of the Person	Nature of the Property (Bare land/House & land)	Property address / Location	Extent	Estimated value (LKR)
Vehicle No.	Description of the vehicle (Make/Model/YOM)		Estimated value (LKR)	

Insurance

Motor Insurance to be arranged by,

Ceylinco Insurance

HNB Insurance

Sri-Lanka Insurance

Cooperative Insurance

Allianz Insurance

Other

Details of Guarantors

	Name in Full	NIC No.	Residence Address	Telephone (Land Phone Number)	Occupation	Designation	Monthly Income
1							
2							
3							

(DISCLOSURE OF ALL FACTS RENDER A SPEEDIER SERVICES)

Terms and Conditions

1. I/We have not knowingly withheld any information that might act credit risk. I/We agree to provide any further information and adhere to the terms and conditions stipulated by SMBF for the grant of the approved lease requested by me/us.
2. I/We hereby give my/our consent to SMBF to extract crib reports / share borrowers personal details with CRIB from time to time as and when required and to verify the NIC from the NIC Data Base and Election Registration Data Base at any given time.
3. I/We declare that the above information substantiate with Know Your Customer (KYC) details as well.
4. I/We also hereby confirm that I/we have the capacity and the financial ability to pay the lease rent of the proposed lease facility.

DECLARATION

1. I/We hereby declare that the above information is true and correct and that the company reserve the right to reject the Application at its sole discretion without stating any reason thereof.
2. I/We hereby declare and confirm that my/our source of income is legal and valid.
3. I/We hereby declare that the leased asset will be used for the purpose stated only.

Applicant (1)	
Name:	
Designation:	
NIC:	
Signature:	
Date:	DD/MM/YYYY

Applicant (2)	
Name:	
Designation:	
NIC:	
Signature:	
Date:	DD/MM/YYYY

Documents to be submitted with the application. (Please attach all the required documentary evidence)

Customer Documents,

- Copy of NIC signed by the Shareholders/Directors/Partners/ Sole Proprietor
- Billing proof (Water Bill/ Electricity Bill/ Fixed Line Bill - should be within the last 03 months / Gramasewaka Certificate) of Shareholders/Directors/Partners/ Sole Proprietor
- Copy of the tax returns
- If living on rent/lease, copy of the lease/ tenancy agreement of Shareholders/Directors/Partners/ Sole Proprietor

- Copy of the company business registration/ incorporation
- Form 40 / Form 1,13,20 and 15 duly signed by the company secretary
- Latest audited financial statements for the past 3 years
- Articles of association
- Last six months certified bank statements
- Business plan for the next 12/24/36/48/60 months
- Cash flow forecast for the next 12/24/36/48/60 months

Lease facility documents

- Valuation report from a registered valuer obtained within 1 month
- Proforma invoice for unregistered vehicles/ supplier invoice for registered vehicle
- Original revenue license (if applicable)
- Original certificate of registration of vehicle (CR)
- Original luxury tax paid receipts (if applicable)
- 2 colored passport size photos of Directors
- Spare key
- Certified NIC/passport copy of the previous owner
- Deletion letter from previous absolute owner